

TAN XIN YI

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<https://xydesign1.wixsite.com/portfolio>

PROFESSIONAL SUMMARY

Xin Yi is a research-oriented designer who is passionate about understanding problems to design more resilient solutions. She is strong in soft skills such as observation, listening, empathy and analysis. When she design, she makes sure that the users' voices are heard throughout the design process.

WORK HISTORY

Mapletree VivoCity

Facilities Management (Intern) | 07/2016 - 01/2017

- Oversaw the building maintenance and refurbishment works, Onsite inspections.
- Administration Work
- Contract Management. Managed cleaning services and building refurbishment contracts.
- Communicate with vendors and contractors.
- Worked on the Facilities Management System (FMS).

Dialogue In The Dark Singapore

Designer & Facilitator (Intern) | 04/2019 - 07/2019

- Facilitated the day to day activities, programmes and workshops for people of all ages.
- Designed and executed new activities to improve the current programmes.
- Designed the company's mascot from scratch and drew digital storybook of the mascot.
- Designed a card that is distributed to the visitors/participants.

HOBBIES

- I love to play **musical instruments** as a hobby. Since I was young I participated in music related clubs, such as Concert Band, Angklung, Guzheng, Violin, Guitar Ensemble and won several awards in the Singapore Youth Festival.
- I also enjoy doing **arts and craft** during my free time. I love to spend my time drawing, colouring, clay making, or even fixing a jigsaw puzzle.
- Lastly, I love to **play mobile games**. That sense of satisfaction I get when I complete the game is satisfying no matter how long it takes. Often, i play each game for more than 3 years.



SKILLS

- Research-oriented designer
- User centered design
- Originality
- Superb eye for detail
- Mockups and prototyping
- Design process
- Teamwork skills
- Adobe Illustrator
- Adobe Photoshop
- Adobe XD
- Sketchbook Pro
- Basic Video Editing
- Rhino 3D Modelling
- Rendering

EDUCATION

Yuhua Primary School

12/2007

Huayi Secondary School

12/2013

Ngee Ann Polytechnic

12/2017

Hotel and Leisure Facilities Management
Diploma

Lasalle College of the Arts

06/2020

BA(HONS) Product Design
(First Class)